

Our reference: SMCLET22/LH

28th May 2021

Dear Parents/Carers

Re: Sixth Form Induction Days 8 & 9th July 2021

I am pleased to re-confirm that a place has been reserved for your child at Sigma Sixth Tendring from September 2021; conditional upon achieving the required GCSE grades for the courses selected for study.

I am now writing with details of our Induction Days, which will take place on Thursday, 8th July and Friday, 9th July, and we hope that students will find the days both informative and enjoyable.

The first day begins with an introductory talk on life in the college along with expectations; students will then be introduced to those members of staff who will be a big part of their day-to-day lives. Over the two days, time will be spent in groups participating in a range of workshops, as well as attending a lesson for each of their option choices. This will give students a taster of the level of work to come during the next academic year. Additionally, students will be set subject assignments which they are expected to complete over the summer holiday. Students will need to bring a pen and paper.

On Thursday, 8th July, current CCHS students joining Sigma Sixth should meet in the main atrium no later than 9.00am. Those applying to join us from other schools, who have not had the opportunity to visit the site, have the option to meet at the main reception at 8.30am for a short tour. This is not compulsory, but may help students to navigate their way around the site and provide an opportunity to meet people prior to the start of the induction programme. For lunch, students have the option to use our on-site café or, should they choose to do so, may leave the site for lunch elsewhere.

There is an expectation that all students should dress as they would for starting Sigma Sixth in September. A copy of the dress code is available on our website: <https://www.sigmasixth.org.uk/key-information/>

Each student will be provided with a bespoke induction timetable that will be sent prior to the programme, but the timings are outlined below:

	9.00-10.30	Break	10.50-12.20	Lunch	1.20-2.50	5.30-6.30
Thursday 8 th July	Sigma Sixth Introduction		Session 1		Session 2	Parent Information Evening
Friday 9 th July	Session 3		Session 4		Session 5	

Sigma Sixth Tendring, Tendring Education Centre, Jaywick Lane,
Clacton-on-Sea, CO16 8BE
Tel: 01255 424266 Email: sixthform@cchs.school

Sigma Sixth is a part of The Sigma Trust. Registered Company No: 07926573.
Registered Office: Walton Road, Clacton-on-Sea, Essex CO15 6DZ

For any student wishing to take up a place in September, attendance on both days is compulsory as is the completion of the summer tasks in all subjects, this signifies a student's commitment to future studies.

On Thursday, 8th July at 5.30pm, we are inviting all prospective Sixth Form parents to an Information Evening to gain advice, hear about the opportunities available and to be reminded of student responsibilities at Sigma Sixth. There will be a short presentation followed by some light refreshments and an opportunity to meet the Sixth Form team.

We hope that as many parents as possible will be able to attend the evening session and we are looking forward to welcoming your son or daughter for their induction on 8 & 9th July.

Meanwhile, if you have any questions or concerns at all, please feel free to contact me.

Yours faithfully

Mrs S McKarry
Head of College